

## Plan on Use of Capacity Enhancement Grant in 2021/22 School Year

Name of school: Chiu Lut Sau Memorial Secondary School

Means by which teachers have been consulted: Opinion survey and consultation through meetings

No. of operating class: 25

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
<p>1. Enhancing learning and teaching of LS &amp; PSHE, Mathematics &amp; Science</p> <p>Providing support for CLP, OLE &amp; STEM teachers</p>	<p>To relieve the workload of LS &amp; PSHE, Mathematics &amp; Science teachers so that they can focus on enhancing the effectiveness of their teaching strategies</p> <p>To relieve the workload of the CLP , OLE &amp; STEM teachers</p>	<p>To employ 3 teaching assistants to assist teachers in preparing teaching and SBA materials, the upkeep of resources &amp; records, implementation of tests, exams ,CLP , OLE &amp; STEM programmes.</p>	<p>1. Learning materials can be prepared and updated and technical support is provided.</p> <p>2. The workload of teachers can be relieved.</p> <p>3. Support can be offered to teachers in the implementation of CLP , OLE &amp; STEM programmes.</p>	<p>Sept 2021 to Aug 2022</p>	<p>Salary of three teaching assistants for the year</p> <p>\$646,380.00</p> <p>[\$17,955.00 per year per teaching assistant (including 5% MPF)]</p>	<p>1. Teaching materials with good quality are prepared.</p> <p>2. Non-teaching workload of teachers is relieved.</p> <p>3. Students' whole person development and other learning experiences are enhanced.</p>	<p>1. Feedback from teachers</p> <p>2. Observation by appraising officers</p>	<p>1. Teachers of LS &amp; PSHE, Mathematics &amp; Science</p> <p>2. Members of the CLP, OLE &amp; STEM Education Teams</p>

Total Resources required: \$646,380.00

