



**Chiu Lut Sau Memorial Secondary School**  
**Secondary School Places Allocation (SSPA) 2018/2020**  
Application for Secondary One Discretionary Places  
(Admission in September 2020)

1. Number of Secondary One Discretionary Places: **54**
2. Application form can be downloaded from the school website (<http://www.clsmss.edu.hk>) or obtained in the School General Office from **7 December 2019 to 16 January 2020**.  
(Office hours: Monday to Friday: 9:00 am to 5:00 pm  
Saturday: 9:00 am to 12:00 noon)
3. Submission of Application Form:  
Please submit the application **IN PERSON** to the school office during the following period. Late application will not be considered.
  - (i) Date: **from 2 January 2020 to 16 January 2020 (Both dates inclusive)**
  - (ii) Venue: School General Office
  - (iii) Time: Monday to Friday: 9:00 am to 5:00 pm  
Saturday: 9:00 am to 12:00 noon
  - (iv) Please submit the following documents:
    - (a) Application Form for Secondary One Discretionary Place (2018/2020) issued by the Education Bureau (**including the EDB Copy, School Copy and Parent Copy**)
    - (b) The duly completed CLSMSS Application Form for Secondary One Discretionary Place (photo attached)
    - (c) Copies of certificates and awards listed in Section (3) of the CLSMSS Application Form (**Please arrange in order**)
    - (d) A copy of HKID card (**Please also bring along the original HKID card for verification**)
    - (e) A copy of Primary Six Student Record Form
    - (f) Copies of Academic Reports of P5 (2<sup>nd</sup> Term) and P6 (1<sup>st</sup> Term)
    - (g) Copies of documentary proof, if applicable, showing that applicant's parent/sibling has attended/is attending the school, e.g. Leaving Certificate or Academic Reports
    - (h) A stamped and self-addressed envelope for the return of the notice of interview

**Note: Recommendation letter issued by the primary school is NOT required.**

4. Selection/Interview:

Qualified applicants will be selected for interview according to the applicant's conduct, rank order provided by EDB, non-academic performance and connection with the school.

Selection Criteria

Criteria	Weighting
1. Rank order provided by EDB	50%
2. Extra-curricular activities, services, talents and conduct	30%
3. Connection with school	20%
Total	100%

5. Admission Criteria:

Criteria	Weighting
1. Interview performance	40%
2. Rank order provided by EDB	30%
3. Extra-curricular activities, services, talents and conduct	20%
4. Connection with school	10%
Total	100%

6. Interview:

- (i) A shortlist of applicants for interviews will be released on **17 February 2020 (Monday)**.
- (ii) A notice of date and time of interview will be sent by post to all qualified applicants. The interview list will also be posted on the school website and the notice board at the front entrance of the school on **17 February 2020 (Monday)**. Only the CLSMSS Application Number and the first 4 letters and numbers of the SSPA Student Reference Number of the applicant will be shown.
- (iii) Date of Interview: **29 February 2020 (Saturday)**
- (iv) Format of Interview: Individual interview will be conducted in English and Cantonese. There are three sections in which students' English and Chinese language proficiency and Mathematical ability are assessed.

7. Announcement of Results:
- (i) Successful applicants will be notified individually by written notice and phone on **31 March 2020**. Unsuccessful applicants will **NOT** be notified individually of the result of his/her application.
  - (ii) Results for Central Allocation will be released on 7 July 2020 through the SSPA system of EDB.
8. In accordance with the Secondary School Places Allocation (SSPA) 2018/2020 Applications for Secondary One Discretionary Places, each student may apply to **not more than two** participating secondary schools listed in the Handbook for Application for Secondary One Discretionary Places issued by the Education Bureau (EDB). Otherwise, his/her chance of acquiring a discretionary place will be forfeited. According to the EDB policy, the Application Form cannot be retrieved or cancelled once submitted.



## 趙聿修紀念中學

### 二零一八/二零二零年度中學學位分配

#### 中一自行分配學位申請

(於二零二零年九月入讀中一)

1. 名額：54 名
2. 索取申請表格：
  - (i) 日期：2019 年 12 月 7 日至 2020 年 1 月 16 日
  - (ii) 索取辦法：可於本校網頁(<http://www.clsms.edu.hk>)下載表格或親臨本校校務處索取。  
(辦公時間：星期一至五：上午九時正至下午五時正  
星期六：上午九時正至中午十二時正)
3. 遞交申請表格：

請於下列指定日期和時間內親身交回本校校務處。逾期申請將不予考慮。

  - (i) 日期：2020 年 1 月 2 日至 2020 年 1 月 16 日 (包括首尾兩日)
  - (ii) 地點：本校校務處
  - (iii) 時間：星期一至五：上午九時正至下午五時正  
星期六：上午九時正至中午十二時正
  - (iv) 遞交申請時所需文件：
    - (a) 香港教育局中一自行分配學位(2018/2020)申請表  
(包括「教育局存根」、「學校存根」及「家長存根」的三個相聯部份)
    - (b) 填妥之本校申請表 (貼有相片)
    - (c) 本校申請表第(3)項所列之傑出表現之獎狀或證書的證明文件  
(請依序排列)
    - (d) 申請人香港身份證副本 (請攜帶身份證正本以作核實)
    - (e) 小六學生資料表副本
    - (f) 小五下學期及小六上學期之考試成績表副本
    - (g) 如父母親/兄姊曾經或現時就讀本校，請將有關證明之影印本呈上，例如離校證書/成績表副本。
    - (h) 一個回郵信封(附申請者之地址及貼上足資郵票，以便寄回面試通知書)

註：申請者不需要提交小學推薦信。

4. 甄選面試：本校將根據申請人之操行、教育局提供的「成績次第」、非學術之表現及與本校之聯繫作出甄選，並安排面試。

甄選面試準則：

項目	比重
1. 成績次第（由教育局提供）	50%
2. 課外活動、服務表現、才華及操行	30%
3. 與本校之聯繫	20%
合計	100%

5. 收生準則：

項目	比重
1. 面試表現	40%
2. 成績次第（由教育局提供）	30%
3. 課外活動、服務表現、才華及操行	20%
4. 與本校之聯繫	10%
合計	100%

6. 面試：

- (i) 面試名單公佈日期：**2020年2月17日（星期一）**
- (ii) 公佈方法：本校將會郵寄面試通知書，通知申請人面試日期及時間。另外面試名單（按本校所給予之申請編號及中學學位分配學生編號之首4個英文字母及數字展示）亦會於**2020年2月17日（星期一）**在本校網頁 (<http://www.clsms.edu.hk>)公佈及張貼於本校正門佈告板。
- (iii) 面試日期：**2020年2月29日（星期六）**
- (iv) 面試形式：面試將以個別面見形式以英語及廣東話進行。面試分為三部分，以評核學生的語文及數學能力。

7. 取錄結果：

- (i) 正取學生將於**2020年3月31日**收到由本校發出個別的書面及電話通知。本校將**不會**個別通知非正取學生之申請結果。
- (ii) 統一派位結果將於**2020年7月7日**由教育局公佈。

8. 根據教育局二零一八至二零二零年度中學學位分配辦法之「申請中一自行分配學額程序」指示，學生只可向**不多於兩所**列載於《申請中一自行分配學位手冊》內列出的參加派位中學申請，否則，其獲得自行分配學位的機會將被取消。按教育局規定，申請表一經遞交，不可撤回或取消。

Photo of Applicant

申請學生照片



(Official Use Only)

Application No.:

(學校專用)

申請編號:

**Chiu Lut Sau Memorial Secondary School**  
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趙聿修紀念中學

二零一八/二零二零年度中學學位分配  
中一自行分配學位申請表  
(於二零二零年九月入讀中一)

**1. Personal Particulars of Applicant and Guardian 申請人及監護人之個人資料**

Full Name of Student in English 學生英文姓名:		Name of Student in Chinese 學生中文姓名:	
HKID No. 香港身份證號碼:	Sex 性別: M / F 男/女 (Please delete the inappropriate) (請刪去不適用者)	Age 年齡:	SSPA Student Reference No.: 中學學位分配學生編號
Date of Birth 出生日期: ____/____/____ (DD/MM/YYYY) (日/月/年)		Place of Birth 出生地點:	
Primary School Attending 就讀小學:			
Name of Father in English 父親英文姓名:	Name of Father in Chinese 父親中文姓名:	Occupation of Father 父親職業:	
Name of Mother in English 母親英文姓名:	Name of Mother in Chinese 母親中文姓名:	Occupation of Mother 母親職業:	
Daytime Contact Telephone No. 日間聯絡電話:		Mobile Phone No. 流動電話:	
Address 地址:	(in English) (英文)		
	(in Chinese) (中文)		
Name of Guardian 監護人姓名:  (If Guardian is not the parent of applicant) (如合法監護人是該生父母, 則此欄不用填寫)	Relationship with Applicant 與申請人之關係:	Occupation of Guardian 監護人職業:	

## 2. Connection with School 與本校之聯繫

Name and Year of Admission/Graduation of Applicant's Parent / Sibling 申請人就讀本校之父母親或兄弟姓名及入學/畢業年份					
Name 姓名	Relationship with Applicant 與申請人之關係	Year of Admission 入學年份	Year of Graduation 畢業年份	Class Attending in 2019-2020 2019/2020 就讀班級	*Supporting documents 證明文件

## 3. P4-P6 Extra-curricular Activities, Services and Talents of Applicant

### 申請人於小四至小六之課外活動、服務及才華

- (i) Leadership and Services (e.g. Prefect, Class Monitor/Monitress, Librarian, Scout, Girl Guide, etc.)

領導才能及服務 (如風紀、班長、圖書館管理員、童軍等。)

	Position 職位	Responsibility 職責	Class Attended 就讀年級	*Supporting documents 證明文件
1				
2				
3				
4				
5				

- (ii) Performances and Results in inter-school and public competitions (e.g. in Speech Festival, Music, Dancing, Drama, Sports, etc.)  
校際、學界及公開比賽成績 (如朗誦、音樂、舞蹈、戲劇、運動等。)

	Event 項目	Award 獎項	Class Attended 就讀年級	*Supporting documents 證明文件
1				
2				
3				
4				
5				

- (iii) Apart from those listed in Table (i) and (ii), please give five other excellent non-academic performances or talents.

除表(i)、表(ii)所載，請列出其他五項最能代表申請人在非學術上之傑出表現或才華：

	Performance / Talent 表現/才華	Qualification / Award Obtained 所獲成績/獎項	*Supporting documents 證明文件
1			
2			
3			
4			
5			

## 4. Applicant need not submit any recommendation letter of the primary school

申請者不需要提交小學推薦信。

\* Please arrange the supporting documents in numerical order, starting from 01. Write down the number on the top right hand corner.

請將證明文件排序，並將證明文件編號(由 01 開始)寫於右上角。



5. In accordance with the Secondary School Places Allocation (SSPA) 2018/2020 Applications for Secondary One Discretionary Places, each student may apply to **not more than two** participating secondary schools listed in the Handbook for Application for Secondary One Discretionary Places issued by the Education Bureau (EDB). Otherwise, his/her chance of acquiring a discretionary place will be forfeited. According to the EDB policy, **the Application Form cannot be retrieved or cancelled once submitted.**

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- (i) The personal data provided by means of this form will be used for processing application for a Secondary One discretionary place. They may be disclosed to the Education Bureau for educational purposes. The provision of personal data by means of this form is obligatory. If an applicant does not provide sufficient information, the school may not be able to process the application. The applicant has the right to request access or correction of his/her personal data in light of the Personal Data (Privacy) Ordinance. Should there be any enquiries, please contact:

**Chiu Lut Sau Memorial Secondary School**  
**7 Tai Yuk Road, Yuen Long, N.T.**  
**Tel No.: 2477 8237**

申請表格所收集的資料，將用以辦理「中一自行分配學位申請」一切有關事宜。本校可能會把這些資料向教育局披露，用以處理與教育有關的事宜。申請人必須在本表格提供個人資料，如提供的資料不足，本校可能無法處理其申請程序。申請人有權按照《個人資料(私隱)條例》，查閱及改正個人資料。如欲查詢，請聯絡：

**趙聿修紀念中學**  
**新界元朗體育路七號**  
**電話：2477 8237**

- \* Applicant need not submit this page.  
申請者不用遞交本頁。